

EditRight Configuration Instructions

1.1 Enable Desktop Mode to use EditRight

- 1) Open Up ACTION CENTRE by placing your finger on the right margin of the tablet then proceed to swipe from right to left.
- 2) IF Tablet Mode enabled THEN click on Tablet mode button to disable.

1.2 Create Desktop Shortcut for EditRight

- 1) Click on Start Menu.
- 2) Place your finger on EditRight, hold for a brief moment then Drag and Drop EditRight to Windows Desktop.

1.3 Make the following changes to Word and Windows Settings in order for EditRight to function properly

Typing and Pen & Windows Ink Options

- 1) Click on Start Menu > Settings > Devices.
- 2) Click on Typing Option.
- 3) Turn OFF the option: Show the touch keyboard when not in tablet mode and there's no keyboard attached.
- 4) Click on Pen & Windows Ink Option.
- 5) Click on empty check box to add check mark to it and enable the option: Ignore touch input when I'm using my pen.
- 6) Select Only in tablet mode setting for the option: When I tap a text field with my pen, use handwriting to input text.
- 7) Close Down Settings Dialog Box.

Taskbar Settings

- 1) Right Click on taskbar.
- 2) Click on Taskbar settings Option.
- 3) Turn ON the option: Lock the taskbar.
- 4) Turn OFF the option: Automatically hide the taskbar in desktop mode.
- 5) Close down Settings Dialog Box.

Disable Show Mini Toolbar on selection Option: To prevent Mini Toolbar from being displayed with Blue Box, AFTER tip of a pen is removed from screen to finish highlighting a block of text.

- 1) Open up Microsoft Word.
- 2) Click on File > Options > General.
- 3) Click on check box to remove check mark from it and disable the option: Show Mini Toolbar on selection.
- 4) Click on OK Button to accept any changes made to settings of Word Options Dialog Box.
- 5) Close down Microsoft Word.

In Word 2019 and Word 2016 (Office 365 version)

Turn OFF Automatic Inking Mode in Microsoft Word: To prevent it from interfering with the proper functioning of EditRight.

- 1) Open up Microsoft Word.
- 2) Click on File > Options > Advanced.
- 3) Scroll down to Pen Section.

Note: Automatic Inking Mode in Microsoft Word is enabled whenever the option: Use pen to select and interact with content by default is disabled as indicated by no check mark in the check box.

- 4) Click on empty check box to add check mark to it and enable the option: Use pen to select and interact with content by default.
- 5) Click on OK Button to accept any changes made to settings of Word Options Dialog Box.
- 6) Close down Microsoft Word.

Switch from Scrolling to Selection Pen Behavior

IF you have the latest version of Windows 1809 THEN

- 1) Click on Start Menu > Settings > Devices.
- 2) Click on Pen & Windows Ink Option.
- 3) Click on empty check box to add check mark to it and enable the option: Let me use my pen as a mouse in some desktop apps.
- 4) Close down the Settings Dialog Box.

IF you have versions of Windows PRIOR to Windows 1809 THEN

Manually input and execute the following command line at the DOS Prompt in order to switch the default pen behavior of scrolling to the legacy pen behaviour of selection:

```
"reg add  
HKEY_CURRENT_USER\Software\Microsoft\Windows\CurrentVersion\Pen  
/v LegacyPenInteractionModel /t REG_DWORD /d 1 /f"
```

Note: Manually input and execute the following command line at the DOS Prompt in order to switch from legacy pen behavior of selection to the default pen behaviour of scrolling.

```
"reg add  
HKEY_CURRENT_USER\Software\Microsoft\Windows\CurrentVersion\Pen  
/v LegacyPenInteractionModel /t REG_DWORD /d 0 /f"
```

1.4 Open Up and Run EditRight again.

1) Double click on EditRight's Desktop Icon.

Result #1: EditRight Splash Screen displayed on tablet screen.

Result #2: The Update Settings Dialog Box is opened up.

2) Click on empty check box to add check mark to it and enable the option: Do not show this message again.

3) Click on Yes button of Update Settings Dialog Box.

Result: The Important Information Dialog Box is opened up.

4) Click on empty check box to add check mark to it and enable the option: Do not show this message again.

5) Click on OK button of Important Information Dialog Box.

Result #1: EditRight is opened up as indicated by the display of an EditRight Taskbar Icon located in the Windows Taskbar.

Result #2: IF Word is NOT opened up THEN Word is opened up.

6) Click on EditRight's Taskbar Icon to open up EditRight's Option Menu.

Note: EditRight's Option Menu consists of the following options: Quick Reference, Help, Settings, Disable/Enable, About and Exit.